Set Up Email in Outlook, Thunderbird and Other Desktop Apps

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Use these settings to connect Jansma VIP Email to Microsoft Outlook, Mozilla Thunderbird or another standards-based desktop mail application. IMAP is recommended because messages and folders stay aligned across devices.

Connection settings

- **Username:** your complete email address.
- **Incoming:** secure IMAP using the hostname and port shown in Jansma VIP Hosting.
- **Outgoing:** SMTP with authentication enabled, using the same mailbox credentials.
- **Encryption:** SSL/TLS as specified in the control panel.

Set up Outlook or Thunderbird

1. Add a new email account and choose manual or advanced configuration.
2. Select IMAP, enter the incoming and outgoing details, and require authentication for SMTP.
3. Save the account, send a test message and confirm that Sent, Drafts, Junk and Deleted folders synchronise.

IMAP or POP3?

Choose IMAP for normal multi-device use. POP3 downloads messages and can remove them from the server, so use it only for a deliberate archive workflow. If automatic discovery chooses incorrect settings, replace them with the exact values from Jansma VIP Hosting. Test webmail first when diagnosing a password or mailbox issue.